



Terms of Reference: External Monitoring and Evaluation

28 December 2017

1. INTRODUCTION

Contract type: Desk and field based

Duration of assignment: 6 month (ongoing)

This consultancy is part of the "Indus Ecoregion Community Livelihood Project" project (IECLP) financially supported by the World Bank and Japanese Social Development Funds (JSDF).

2. BACKGROUND

Scope: IECLP would pilot alternative livelihood opportunities and improve capacity of 5,500 households of fisher communities in four priority sites of the Indus Eco region namely – Keenjhar Lake; Manchar Lake; Chotiari; and Nara Canal. Additionally the project would (a) organize targeted freshwater fisher folk into fisher groups; (b) introduce better and sustainable fishing practices; (c) enhance alternative income generation opportunities, for youth, women, and disadvantaged groups, through establishing community based cottage industries; and (d) develop effective and sustainable linkages to markets and local Government. The IECLP will also incorporate a component for climate change adaptation since the introduced interventions are climate resilient. For instance, the use of new practices to influence spawning periods, enhance fish growth, reduce post-harvest losses and the Better Management Practices (BMP) are all aimed at improving climate resilience.

Area: The project will focus on four priority sites of the Indus Ecoregion, where WWF-Pakistan is already present and has an understanding of the local communities' needs and socio-economic potential. The project will cover an area of 2,168 km² with at least 187 villages, in the Sindh Province of Pakistan. The priority areas are: (i) Keenjhar Lake in Thatta District; (ii) Chotiari Reservoir in Sanghar District; (iii) Nara Canal and surrounding communities in Khairpur District; and (iv) Manchar Lake and surrounding communities in Jamshoro District.

Beneficiaries: The IECLP would directly target the approximately 38,000 individuals (5,500 households). Of these an estimated 30% will benefit through improved livelihoods, such as establishment of bakeries, natural indigo plantations and recycling groups, while 70% will benefit through Better Management Practices (BMPs) for fisheries. The majority of project beneficiaries will be members of fisher communities in the project location, whose socioeconomic conditions are worse than those capable of generating incomes from crops. However, majority of the project beneficiaries own livestock and trainings will help these beneficiaries in generating income through this resource. Beneficiaries will also include members of 17 of the 42 existing Community Based Organizations (CBOs) across the target districts.



3. KEY OUTPUTS

1. Oversee activities included in the annual work plan, with particular focus on results and impacts. This will include the following:
 - Based on the project budgets, design the framework for the physical and process monitoring of project activities
 - Promote a results-based approach for monitoring and evaluation, emphasizing results and impacts.
 - Identify problems/gaps/challenges, causes of potential bottlenecks in project implementation, providing specific recommendations
 - Check that monitoring data are discussed in the appropriate forum and in a timely fashion in terms of implications for future action. If necessary, create such discussion forums to fill any gaps.
 - Undertake quarterly visits to the field to support implementation of M&E and to identify where adaptations might be needed.
 - Facilitate, act as resource person, and join if required any supervision and evaluation missions.
 - Follow up of evaluation recommendations
2. Design and implement a system to identify, analyze, document and disseminate lessons learned.
 - Consolidate a culture of lessons learning involving all project staff
 - Ensure that TOR for consultants recruited by the project also incorporate mechanisms to capture and share lessons learned through their inputs to the project, and to ensure that the results are reflected in the reporting system described above.
 - Facilitate exchange of experiences by supporting and coordinating participation in any existing network of World Bank and JSDF projects sharing common characteristics.
 - Identify and participate in additional networks, for example scientific or policy-based networks that may also yield lessons that can benefit project implementation.
3. Be responsible for communication and advocacy of the project:
 - Coordinate all communication and advocacy related activities of the project within the overall project logical framework facilitate, act as resource person, and join if required any external supervision and evaluation missions.
 - Ensure gender issues are mainstreamed in projects activities
 - Ensure timely and quality publication, advocacy materials and their updates including project newsletters, brochures, webpage etc.
4. Contribute to the preparation of annual and quarterly work plans, monitoring framework, poverty environment indicators framework, institutional framework and exit strategy.
5. Act as a facilitator or trainer in areas of his/her knowledge as required
6. Other duties as required by Project Manager and Leader



4. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

MINIMUM REQUIREMENTS

The successful firm will meet the following minimum requirements:

- Well reputed firm capable to undertake environmental related studies and some experience in the work on livelihoods and livelihood based interventions would be an added advantage;
- Preferably having a team of PhD degree holder;
- Experience and knowledge of working on World Bank funded projects
- Previous experience of M&E
- Excellent writing skills and fluency in English while local language will be added advantage;
- Track record of publishing in international journals

COMPETENCIES

- Demonstrates openness to change and ability to manage complexities;
- Demonstrates ability of analytical work and excellent report writing;
- Proactive and able to work with minimal supervision and high degree of initiative, reliability, flexibility, motivation, and resourcefulness;
- Professionalism: flexibility to make ad-hoc changes as and when the need arises; ability to perform under stress; willingness to keep flexible working hours.

5. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSAL

Interested individual consultants/consultancy must submit the following documents/information to demonstrate their qualifications:

- Proposal: (i) Explaining why they are the most suitable for the work; (ii) Provide a brief methodology on how they will approach and conduct the work
- Financial proposal (including fee, travel cost (if any), and other relevant expenses)
- Curriculum Vitae